

RUTH ANN MINNER GOVERNOR NATHAN HAYWARD III SECRETARY

(302) 760-2030 FAX (302) 739-2254

August 24, 2004

#### VIA OVERNIGHT DELIVERY

Request for Conceptual Proposals and Qualifications Delaware Turnpike Improvements Project

#### Ladies and Gentlemen:

Enclosed is Addendum No. 1 for the referenced Request for Conceptual Proposals and Qualifications consisting of the following:

- 1. Two (2) pages, Request for Conceptual Proposals and Qualifications, pages 6 and 32, revised, to be substituted for the substituted for the same pages in the original RFQ.
- 2. The date for return of the Request for Conceptual Proposals and Qualifications has been extended to 3:00 P.M. local time on Wednesday, September 8, 2004.

Please note the revisions listed above and submit your proposal based upon this information.

Sincerely,

John V. Eustis, Jr.

Contract Services Administrator

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**Enclosures** 

and maintenance responsibilities will be set forth in more detail in the Phase 2 RFP.

### B. Procurement Process Schedule

DelDOT currently anticipates carrying out the first phase of the procurement process contemplated hereby in accordance with the following schedule:

Request for Conceptual Proposals and Qualifications Available (Phase 1 RFP)

June 23, 2004

Pre-Submission Workshop

July 12, 2004

Pre-Submission One-on-One Meetings

July 13-14, 2004

Submitter Clarification Requests Cut-off Date

July 22, 2004

Last Day for DelDOT Responses to Submitter

Clarification Requests/Phase 1 RFP Addendum issued (if needed)

July 30, 2004

Proposals and Qualifications Submittals Due (PQS)

September 8, 2004

This timetable is subject to modification in the sole discretion of DelDOT. It is the intention of DelDOT to issue an industry review draft of the Phase 2 RFP after its decision to issue a Phase 2 RFP and to prosecute the procurement to award of an Agreement as quickly as reasonably possible thereafter. If DelDOT decides to issue the Phase 2 RFP, it anticipates awarding and executing an Agreement for the Project during calendar year 2005.

## C. SEP-14 and Federal Requirements

Under the Federal Highway Administration's design-build regulations (23 C.F.R. Part 636) (the "DB Rule"), the Agreement is considered a design-build contract. Accordingly, as federal funds may comprise part of the Project plan of finance, the procurement must comply with applicable federal laws and regulations. Because the procurement process described above may differ in part from the process required under the DB Rule, DelDOT may submit an application for, and will work with the Federal Highway Administration ("FHWA") to obtain, an approval under Special Experimental Project Number 14 ("SEP-14 approval"). DelDOT reserves the right to modify the procurement process described above to address any concerns, conditions or requirements of FHWA in any SEP-14 approval. Submitters shall be notified in writing via an addendum and/or in the Phase 2 RFP of any such modifications.

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# Chapter VI POS GUIDELINES AND PROCEDURES

All packages constituting the PQS shall be individually labeled as follows:

Response to the
Request for Proposal: Phase 1
Request for Conceptual Proposals and Qualifications
to Develop, Design and Construct and Finance Delaware Turnpike Improvements
through a Comprehensive Development Agreement

Subject to the requirements of the Delaware Freedom of Information Act, 29 Delaware Code, Chapter 100, and the exemptions provided by Section 2003(c) and the terms of this Phase 1 RFP, PQSs will *not* be publicly opened or evaluated.

The PQS should be delivered by hand or overnight courier to:

Delaware Department of Transportation 800 Bay Road Dover, DE 19901 Attn: John Eustis

DelDOT will not accept facsimile or other electronically submitted PQSs.

Acknowledgment of receipt of PQSs will be evidenced by the issuance of a receipt by DelDOT staff.

PQSs will be accepted and must be received by DelDOT before 3:00 P.M., EDT, on September 8, 2004 (the "PQS Due Date"). Any PQSs received after that time may be rejected and returned to the sending party unopened.

Submitters are solely responsible for assuring that DelDOT receives their PQSs by the specified delivery date and time at the address listed above. DelDOT shall not be responsible for delays in delivery caused by weather, difficulties experienced by couriers or delivery services, misrouting of packages by courier or delivery services, improper, incorrect or incomplete addressing of deliveries and other occurrences beyond the control of DelDOT.

Without limiting the foregoing, if within the 24-hour period prior to the PQS Due Date, a Submitter who has already couriered all or major parts of its PQS to DelDOT discovers that there is a risk that its courier may be delayed as a result of strikes, bankruptcies,